

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

DATE AND PLACE OF MEETING On November 2, 2023, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

DECLARATION OF QUORUM AND CALL TO ORDER A quorum was present, and the meeting was called to order in open session on November 2, 2023, at approximately 1:24 p.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
Patricia Artieta, Consumer	Present
Celeste Cogswell, LPN	Absent
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN Secretary/Treasurer of the Board	Present
Matthew McQueen, MD	Present
Candace Melancon, LPN	Present
Albertha Prince, LPN	Present
Rodney Tregle, MD	Present

STAFF/LEGAL COUNSEL PRESENT

STAFF	
Lynn Ansardi	Present
Christina Costanza	Present
John Becknell	Present
Tammy Touchard	Present
Kristen Hill	Present
Kerri Palmer	Present

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

MOTION TO
ENTER
EXECUTIVE
SESSION

Candace Melancon moved that the board convene in executive session for discussion of litigation and/or consideration of the reports of the hearing officer related to disciplinary matters against licensees and applicants for licensure, and personnel matters.

SECOND: Cypret

A roll call vote was taken.

YEAS: Artieta, Collins, Connelley, Cypret, Dunn, Gibbs, McQueen, Melancon, Prince, Tregle

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 1:26 p.m.

MOTION TO EXIT
EXECUTIVE
SESSION

Janie Cypret moved that the board exit executive session.

SECOND: Collins

A roll call vote was taken.

YEAS: Artieta, Collins, Connelley, Cypret, Dunn, Gibbs, McQueen, Melancon, Prince, Tregle

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board came out of executive session at 3:20 p.m.

EXECUTIVE
DIRECTOR
SUCCESSION
PLAN

Matthew McQueen moved to establish an executive director search committee comprised of Roberta Connelley, Janie Cypret, Myra Collins, and Gwendolyn Dun.

SECOND: Prince

YEAS: 10

NAYS: 0

ABSTENTIONS: 0

The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

MOTION TO
RECESS

Roberta Connelley moved that the board recess and reconvene tomorrow morning for 10 a.m. at the New Orleans Marriott Metairie at Lakeway.

SECOND: Melancon

YEAS: 10

NAYS: 0

ABSTENTIONS: 0

The meeting recessed at approximately 3:52 p.m.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

DATE AND PLACE OF MEETING On November 3, 2023, the Louisiana State Board of Practical Nurse Examiners met at the New Orleans Marriott Metairie at Lakeway, Jefferson Ballroom, 3838 N. Causeway Boulevard, Metairie, LA 70002.

CALL TO ORDER The meeting was called to order in open session on November 3, 2023, at approximately 10:01 a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
Patricia Artieta, Consumer	Present
Celeste Cogswell, LPN	Absent
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN Secretary/Treasurer of the Board	Present
Matthew McQueen, MD	Present
Candace Melancon, LPN	Present
Albertha Prince, LPN	Present
Rodney Tregle, MD	Absent

STAFF/LEGAL
 COUNSEL
 PRESENT

STAFF	
Lynn Ansardi	Present
Christina Costanza	Present
John Becknell	Present
Tammy Touchard	Present
Kerri Palmer	Present
Jennifer Santangelo	Present
Kristen Hill	Present
Janette Patterson	Present
Mary Wooten	Present

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

DECLARATION OF
QUORUM

The Chair declared that a quorum was present.

WELCOME

Roberta Connelley welcomed the audience.

MOTION TO
ADOPT MINUTES
OF JULY 27 AND
28, 2023 BOARD
MEETING

Barbara Gibbs moved that the minutes of the board meeting of July 27 and 28, 2023, be adopted as printed in the handout.

SECOND: Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTIONS
RELATED TO
DISCIPLINE

Janie Cypret moved that in the case of (Kelsea Carnahan), **License #30002908**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be **revoked**, with the stipulations as written in the board order.

SECOND: Dunn
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved that in the case of (Jennifer Marsalis) **S.S. ending with 0566**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the applicant prior to being made eligible to take the NCLEX-PN, shall comply with the stipulations as written in the board order. Upon successful completion of the stipulations, the applicant may then be made eligible to take the NCLEX-PN. Upon successfully passing the NCLEX-PN, the applicant may then be issued a practical nursing license on probation for a minimum period of **two (2) years** with stipulations as written in the board order.

SECOND: Dunn
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

Janie Cypret moved that in the case of (Daphne Roberts) **License #20110810**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be placed on **probation** for no less than **two (2) year** with the stipulations as written in the board order.

SECOND: Dunn
 YEAS: 9
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

Roberta Connelley moved that the following consent agreements be accepted by the board without exception:

License # 281077	Addie, Octavia
SSN ending in 5825	Boudoin, Danielle
License # 20140279	Broadway, Julia
License # 220288	Campbell, Latoya
License # 30002980	Carter, Heather
License # 30000336	Coston, Bryson
SSN ending in 0670	Crandle, Nichole
SSN ending in 5423	Crawford, Megan
License # 240807	Dodds, Sunny
SSN ending in 5470	Foster, Krystal
SSN ending in 6284	Fuller, Tempess
SSN ending in 2128	Hawkins, Cariana
License # 280528	Hawkins, Sherrylynn
License # 200661	Hendrix, Krista
License # 20172344	Hoffmeister, Jerry
License # 281028	Hughes, Celeste
License # 20140247	Jackson, Elizabeth
License # 831009	Jacobs, Ora
License # 230050	Laborde, Christina
License # 20110997	Lassien, Keyara
License # 20110961	Leeper, Christian
License # 890705	Lewis, Crystal
License # 260867	Lewis, Shelia
License # 200459	Lockett, Walter
License # 20120425	Moore, Tammy
License # 982427	Moss, Judy
MS License # 305222	Rushing, Sharon

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

SSN ending in 8537

Smith, Tyler

SECOND: Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

REPORT OF THE
COMPLIANCE
DEPARTMENT

SUMMARY
REPORTS

John Becknell presented the summary of compliance activities from 7/1/2023 – 10/31/2023.
No action was needed or taken.

NCSBN BASIC
BOARD OF
NURSING
INVESTIGATOR
TRAINING
(BBONIT)

John Becknell reported that board staff member, Jennifer Santangelo, attended this conference to collaborate with other states to discuss best practices and implementation of those practices taking into consideration the licensee's point of view.

STATUS OF
RULEMAKING –
LAC, TITLE 46,
PART XLVII,
SUBPART 1,
SECTIONS 1701 &
1703

John Becknell gave an update on the status of rulemaking – LAC, Title 46, Part XLVII, Subpart1, Sections 1701 & 1703 which allowed RN graduates who choose to take the NCLEX-PN while waiting to retest for the NCLEX-RN. This rule should be finalized in March and will be published in the Louisiana register.

NEW RULE
PROMULGATION:
OPEN MEETINGS
DISABILITY
ACCOMODATIONS

John Becknell presented information concerning a new policy that allows for open meetings via electronic means and accommodations for disabled members of the board or disabled members of the public.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

Myra Collins moved to approve the promulgation of rules related to Act 393 of the 2023 Regular Session as printed on the handout.

SECOND: Gibbs
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

REPORT OF THE
EDUCATION
DEPARTMENT

PN PROGRAMS –
STATUS OF ALL
SCHOOLS

There are currently 51 approved practical nursing programs in Louisiana with 112 current classes and 2366 total students enrolled.

PROGRAM(S) ON
INITIAL
ACCREDITATION

Programs on initial accreditation include the following:
1. Learning Bridge Career Institute / Williams Technical College

PROGRAM(S) ON
PROVISIONAL
ACCREDITATION

Programs on provisional accreditation include the following:
1. Blue Cliff College
2. LCTCS – Minden Campus, NLTCC
3. LCTCS – Delgado Community College – Jefferson Campus
4. LCTCS – Sullivan Campus, NTCC
5. LCTCS – Reserve Campus, CLTCC
6. Southern University – Shreveport Campus
7. LCTCS – Tallulah Campus, LDCC
No action was needed or taken.

PROGRAM
CLOSURES

There were no program closures to report.

NEW PROGRAM
REQUEST(S)

There were no program requests to report.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

PROGRAM(S)
CITED FOR NON-
COMPLIANCE OF
BOARD RULES

There were no notices of non-compliance to report.

PN
PROGRAMMATIC
ANNUAL REPORT

Christina Costanza presented the data summary for fiscal years 2021, 2022, and 2023, raw data for the fiscal year ending June 30, 2023, data summary, tables and charts for fiscal years 2013 – 2023.

NCLEX-PN
REPORT FOR PN
PROGRAMS:
JAN 2023 – OCT
2023

Christina Costanza presented NCLEX-PN data summaries for practical nursing programs for 1/1/2023 – 10/2/2023. Ms. Costanza reported the current pass rate for Louisiana for 2023 is 89.99%, with a national passage rate of 86.47%.
No action was needed or taken.

NCLEX-PN
REPORT FOR PN
PROGRAMS: NEXT
GENERATION
APRIL 2023 – OCT
2023

Christina Costanza presented Next Generation NCLEX-PN data summaries for practical nursing programs for 4/1/2023 – 10/2/2023. Since the implementation of the Next Generation NCLEX-PN, the scores have been very favorable with Louisiana's pass rate at 93.5%.
No action was needed or taken.

PROGRAMMATIC
ACCREDITATION
STATUSES FOR
2023 – 2024

Candace Melancon moved that the board approve the annual report for FY 2023 and continue the accreditation status of all practical nursing programs as printed in the book of reports.

SECOND: Prince
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

COMMITTEE
UPDATES

1. Simulation Council
Simulation Expo will be held in New Orleans on April 19, 2024. These expos are free to attend, and all PN schools will be notified regarding expo dates.
2. Health Works Commission
Health Works Commission met in August to discuss Healthcare Employment Reinvestment Opportunity (HERO) fund. 23 applications were submitted for the

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

regional healthcare innovation partnership program. Nunez Community College applied and was one of twelve programs approved. They will be partnering with New Orleans East Hospital to recruit non-medical employees who are interested in becoming LPNs. This partnership will provide tuition, transportation, and childcare assistance.

3. Nursing Supply & Demand Council
Senate Resolution 129 charged this committee to conduct a study to improve statewide retention in response to the nursing workforce shortage. A survey was developed for all LPNs and RNs in LA. As a result of this survey, recommendations discussed promoting transition to practice programs for RNs and LPNs and exploring the feasibility of a statewide marketing campaign to promote nursing.
4. Maternal Fetal Mortality Rate Task Force
Goal of this task force is to provide recommendations to the Senate and House Committees on Health and Welfare as Louisiana has one of the highest incidences of maternal mortality and preterm births in the nation.

REPORT OF THE
EXECUTIVE
DIRECTOR

INDEPENDENT
AUDIT
STATEMENT
FY 2023

Lynn Ansardi presented the independent audit statement for fiscal year 2023 and reported that there were no deficiencies noted.

Gwendolyn Dunn moved that all board members received a copy of the independent auditor's statement for fiscal year 2023 as required and printed in the book of reports.

SECOND: Gibbs
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

ACTUAL BUDGET
FY 2024

Lynn Ansardi presented the fiscal year to date operating budget for fiscal year 2024.
No action was needed or taken.

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
MINUTES OF THE MEETING OF NOVEMBER 2 AND 3, 2023

PROPOSED
BUDGET FY 2025

Lynn Ansardi presented the proposed budget for fiscal year 2025.

Barbara Gibbs moved to approve the proposed budget for fiscal year 2025 as printed in the book of reports.

SECOND: Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

UNFINISHED
BUSINESS

There was no unfinished business.

NEW BUSINESS

The board would like to recognize staff member, Tammy Labit Touchard, on her upcoming retirement, and for her 32 years of dedicated service to the Louisiana State Board of Practical Nurse Examiners.

FUTURE MEETING
DATES

The proposed board meeting dates for the next board meeting are March 7 and 8, 2024.

PUBLIC
COMMENT

There was no public comment offered.

MOTION TO
ADJOURN

Candace Melancon moved that the meeting be adjourned.

SECOND: Cypret
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed, and the meeting adjourned at approximately 10:32 a.m.



Myron Collins, LPN, Chairwoman